

**DELAWARE PROFESSIONAL STANDARDS BOARD
PROFESSIONAL DEVELOPMENT AND ASSOCIATED
COMPENSATION SUBCOMMITTEE**

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

October 10, 2018
9:00 A.M.
Cabinet Room, Townsend Building

Members Present: Matt Burrows, Jim Comegys, Mary Cooke, Darren Guido, Alyssa Moore, Lisa Pragg, and Rhonda West

Members Absent: LouAnn Hudson, Kim Krznowski, Deanna Hess, Jon Neubauer, and Deb Stevens

Others Present: Rick Lane, PSB Administrative Assistant; Laura Makransky, Deputy Attorney General, representing the PSB

I. Opening

- A. **Call to Order:** Alyssa Moore called the meeting to Order at 9:07 a.m.
- B. **Roll Call**
Rick Lane conducted roll call for the meeting with 7 members present (Burrows, Comegys, Cooke, Guido, Moore, Pragg, and West).
- C. **Approval of Agenda**
A motion was made by Mary Cooke and seconded by Matt Burrows to approve the October 10, 2018 agenda. *The motion carried unanimously* (Burrows, Comegys, Cooke, Guido, Moore, Pragg, and West).
- D. **Approval of Minutes**
Due to insufficient members present that were in attendance at the April 25, 2018 PDAC Meeting, the minutes were not able to be approved and will be presented for approval at the next meeting.

II. Presentations

None

III. Professional Standards Board Update

Chris Kenton updated the committee on recent activities of the PSB.

IV. Member Updates on Professional Learning

Alyssa Moore updated the committee on changes regarding micro-credential providers.

V. Micro-Credential Issuer Evaluation Criteria

Alyssa Moore presented the Micro-credential issuer evaluation criteria. The committee reviewed and discussed the evaluation criteria.

VI. Other

The committee was presented with a schedule of PDACC meetings for 2018-2019. A motion to accept the calendar as presented was made by Rhonda West and seconded by Mary Cooke. *The motion carried unanimously* (Burrows, Comegys, Cooke, Guido, Moore, Pragg, and West).

VII. Public Comment

None

VIII. Adjournment

A motion to adjourn was made by Mary Cooke and seconded by Jim Comegys. *The motion carried unanimously* (Burrows, Comegys, Cooke, Guido, Moore, Pragg, and West). The meeting adjourned at 10:18 a.m.